

SIERRA SPRINGS OWNERS ASSOCIATION
Board Meeting Minutes
May 8, 2019

Call to Order: The meeting was called to order at 6:30 p.m.
M/S/C Campbell/Cox

Board Members Present: Bill Campbell, President, Roger DeGray, Vice President & Donna Barrese, Secretary, Tom Jeanes, Treasurer & Linda Cox, Director.

Approved Agenda:
M/S/C Campbell/Cox

Consent Calendar: None

Approved Minutes From: April 10, 2019
M/S/C Campbell/DeGray 5-0 motion

EXECUTIVE MEETING: Was held on Wednesday, May 1, 2019 6:00 pm

- Architectural Applications
- Reviewed Unit & Lot # 3-219 Deceased Owner/Trespass Option
- Collections: Authorization to Record Notice of Delinquent Assessment on:
- Unit & Lot #'s 1-005, 1-082, 2-156, 3-278, 4-314 & 402B
- Discuss two bids to clear & masticate the Lost 5 Greenbelt
- Bid to remove the Oak Tree near the Maintenance Garage

PLANNING MEETING: Was held on Wednesday, May 1, 2019 6:30 pm

Items of discussion:

- Update on Culvert Pipes on non-county maintained roads
- Update on California Conservation Corp (CCC)
- Discuss Executive & Planning Meetings scheduled for July 3rd
- Repairs to Edelweiss Way
- Discuss Exterior & Animal Rules
- Discussed Architectural Form that will include SSOA Fire Prevention Safety Rule

Open Forum:

Kay Campbell wanted to know if the Clear Creek easement could be cleaned-up for fire safety. Bill Campbell stated that he would write a letter to the Association attorney to see how we would go about clearing it and who is responsible for the clean-up.

Kay also wanted to convert one of the tennis courts into a permanent Pickle Ball court. The Board stated when the courts are due to be resurfaced we could look into it.

Manager's Report: Association Manager, Shelly Thompson reported the following:

- The retaining wall at the Lodge has been seal coated and is completed.
- The Wisteria Pool retaining wall has been completed as well.
- The new SSOA Website is now available online.
- The Annual Pancake Breakfast & Easter egg hunt was held on Saturday, April 20th at 10 am at the Lodge. There were about 100 people in attendance.
- Currently Interviewing Pool Monitors
- Both Pools open on Friday, May 24th
- The Annual Meeting is scheduled for Saturday, June 22nd at 10 am at the Lodge. Danishes & coffee will be served.

Treasurers Report: Treasurer, Tom Jeanes, reported year-to-date expenses are slightly over budgeted amount (about \$600). Areas that need to be watched and have been adjusted for the upcoming budget are telephone costs. AT&T phone charges are still high for April will follow-up with new phone plan, should see a significant decrease in the overall cost of the phone bill. Operation expenses: over budget by \$800 for quarter. The Workers Comp charges high for the last quarter will be high for the year. Electricity lower and propane is higher but under budget by \$700 for the quarter. Vehicle insurance is higher than expected and the pool contract higher than budget for the quarter, should be okay. Some of these expenses are seasonal, like utilities, pool and maintenance, but the budget should keep them in line for the year.

Committee Reports:

Fire Safety Committee: Kay Campbell, Chairperson with the SSRFS Council said, they have filed the blanket exemption form with the County for the requirements of the California Environmental Quality Act (CEQA). Kay said we may have a \$200k grant, she will follow-up next month when more information is available. The California Conservation Corp (CCC) will be back in mid-May to start fire fuel reduction in the Meadow. Evaluations have started on the upper end of Sierra Springs.

Les Richards with the SSRFS Council said there is an Open House gather with PG&E at the Best Western Hotel off of Missouri Flat Road in Placerville on May 16, 2019 from 6:30 pm until 8:30 pm.

Road Committee: Bill Campbell said he purchased 10 buckets of Aqua Asphalt to repair pot holes on the non-county maintained roads.

Bill said he has met with a Contractor, John Piles to install the concrete cloth, however; John mentioned to Bill that his company is a union contractor and he would have to charge prevailing wage. Bill will follow-up at the next meeting with another Contractor to install the concrete cloth.

Bill Campbell made a resolution to discuss all the items listed on the Board Meeting Agenda. Linda Cox seconds the motion.

M/S/C Campbell/Cox 5-0 motion carries

05-A01 – Director Appointment – Discussed appointing Member, Ray Schoenwandt as Director to fill Linda Cox’s seat effective July 1, 2019 for a two year term. Bill Campbell made a motion to appoint Ray Schoenwandt as Director effective July 1, 2019. Linda Cox seconds the motion

M/S/C Campbell/Cox 5-0 motion carries

05-A02 – Exterior Rules - Discussed the proposed Exterior Rules as presented. The Board agreed to carry this item over to the next Planning Meeting in June for further discussion.

05-A03 – Animal Rules – Discussed the proposed Animal Rules as presented. The Board agreed to carry this item over to the next Planning Meeting in June for further discussion.

05-A04 – Removal of Oak Tree – Discussed bids to remove the large Oak tree near the maintenance garage. Bill Campbell made a motion to approve the bid submitted by A Team tree Service not to exceed \$3,400. Roger DeGray seconds the motion.

M/S/C Campbell/DeGray 5-0 motion carries

05-A05 – July’s Executive & Planning Meeting – Discussed rescheduling the Executive & Planning Meeting to Monday, July 1st rather than on Wednesday July 3rd. Bill Campbell made a motion to reschedule the Executive & Planning Meeting to Monday, July 1, 2019. Roger DeGray seconds the motion.

M/S/C Campbell/DeGray 5-0 motion carries

05-A06 – Architectural Application & Fire Prevention Safety Rule – Reviewed and adopt the SSOA Fire Prevention Safety Rule to be included as an additional attachment & requirement for Members to comply with the SSOA Fire Prevention Safety Rule prior to receiving Architectural approval. Bill Campbell made a motion to approve the Architectural application to include the current SSOA Fire Prevention Safety Rule. Linda Cox seconds the motion.

M/S/C Campbell/Cox 5-0 motion carries

05-A07 – Impose Fine – Discussed imposing fine on Unit 22, Lot 067 for non-compliance of the SSOA Fire Prevention Safety Rule. Bill Campbell made a motion to impose the fine of \$100 per month on Unit 22, Lot067 effective May 1, 2019. Roger DeGray seconds the motion.

M/S/C Campbell/DeGray 5-0 motion carries

05-A08 – Record Notice of Delinquent Assessments – Reviewed and approve the following accounts authorizing Allied Trustee Services to Record Notice of Delinquent Assessment on Unit & Lot #'s 1-005, 1-082, 2-156, 3-278, 4-314 & 402B. Donna Barrese made a motion to authorize Allied trustee Services to Record Notice of Delinquent Assessments on Unit & Lot #'s 1-005, 1-082, 2-156, 3-278, 4-314 & 402B. Roger DeGray seconds the motion.
M/S/C Barrese/DeGray 5-0 motion carries

Bill Campbell made a motion to adjourn the Board Meeting at 7:58 pm. Linda Cox seconds the motion.
M/S/C Campbell/Cox 5-0 motion carries

Respectfully Submitted by, Shelly Thompson, Association Manager