

SIERRA SPRINGS OWNERS ASSOCIATION
Board Meeting Minutes
November 13, 2019

Call to Order: The meeting was called to order at 6:30 p.m.
M/S/C Campbell/Jeanes

Board Members Present: Bill Campbell, President, Roger DeGray, Vice President, Tom Jeanes, Treasurer, Secretary, Donna Barrese & Ray Schoenwandt, Director.

Approved Agenda:
M/S/C Campbell/DeGray

Consent Calendar: None

Approved Minutes From: October 16, 2019
M/S/C Campbell/DeGray 5-0 motion

EXECUTIVE MEETING: Was held on Wednesday, Executive Meeting Wednesday November 6, 2019 5:00 pm

Items of Discussion

- Follow –up Fire Prevention & Safety Hearings for the following Unit & Lot Numbers:
Discussed imposing Fire Fines on the following Unit & Lot numbers: 21-032, 21-030, 21-025, 4-301, 3-262, 3-280, 1-058, 4-302, 2-164, 25-237, 25-223, 2-201, 22-126 & 24-187.
- Member at Unit 22, Lot 092 was fined \$200 for non-compliance of the Fire Prevention & Safety Rule. The Member states that she apply for the EDCFS Councils chipping program. If the Member could show that she did apply for the chipping program through EDCFS Council the Board would consider rescinding the fire fine of \$200 that is applied to her account.
 - Property Owners are making progress on cleaning-up their properties. Extension given, will readdress in December on Unit & Lot #'s 21-011 & 3-259.
 - Discussed rescinding Fire Fine of \$700 since the property owner complied with the property clean-up; he failed to contact the Association to let them know that he was ready to have his property re-evaluated.
 - Discussed rescinding Fire Fine on Unit & Lot #2-188. Property meets criteria.
 - Donna Barrese to give update on CC&R violation & fine imposed of \$400 on Unit & Lot #25-223.
 - Discuss Alarm Bids for Lodge
 - Discuss additional bids to reduce fire fuels at Meadow
 - Encroachment issue along property line on Edelweiss Way with the Members at 22-132.

- Review Architectural Applications
- Collection Accounts
- Discuss going forward with Foreclosure on Unit & Lot # 4-301.

PLANNING MEETING: Was held on Wednesday, November 6, 2019 6:30 pm

- Update on Election Rules for 2020
- Laptop Computer
- Fire Safety Committee Update
- Road Committee Update

Open Forum: Two representatives from El Dorado County attended the meeting to discuss two bridge replacements that are scheduled to take place in the spring of 2020 on Clear Creek Road. Both bridges will be replaced at the same time. Generally, the bridge work would start in between April & May and the bridges should be completed by October or into November, depending on weather. The bridges will not start until the Sly Park Bridge is completed. The bridge work will impact roads within Sierra Springs and the County has agreed to repair any damages to our roadways during the time the bridge work is under construction. Additional information is forthcoming.

Cathy Petersen discussed the current SSOA Bylaws and amending the Bylaws per the new state law that will be going into effect on January 1, 2020. Cathy suggested that the Association Manager, Shelly Thompson, email the Association Attorney the current Bylaws and the Election Rules to have the Attorney amend them to reflect the new state law. The Board agreed.

Manager's Report: Association Manager, Shelly Thompson reported the following:

- There was a dead Ponderosa Pine Tree near the tennis courts that has been cut down, cut into rounds and the slash has been chipped. Ryan Farr with New Leaf Tree Services performed the work at a cost of \$1,200.
- I am having difficulties getting Contractors to actually perform the work of removing the dead poison oak brush on Five Spot Road. I had 2 contractors that provided bids to remove the poison oak however, neither of them followed through with the work.
- Mike Barr with Barr excavating said that he would come out and walk the Meadow with me and provide a bid for clearing portions of the Meadow. Waiting on Mike to let me know when he has a break in his schedule to meet me.

Treasurers Report: Treasurer, Tom Jeanes, reported the year to date expenses are slightly over budget. The areas that need to be watched and have been adjusted for the upcoming budget are: Telephone costs, electricity, propane & office expenses. The Association truck insurance is higher than expected (\$750). The pool expenses are higher than budgeted for the quarter, should be okay. Some of these expenses are seasonal, example; utilities, pool & maintenance, but the budget should keep in line for the year. Tom said that he will need to revisit insurance and operations when preparing the upcoming budget for 2020.

Bill Campbell made a motion for a resolution to discuss all the items on tonight's Agenda. Roger DeGray seconds the motion.

M/S/C Campbell/DeGray 5-0 motion carries

11-A01 – Imposing Fines - Discussed imposing Fire Fines of \$100 per month, effective December 1, 2019 on the following Unit & Lot numbers that are not in compliance with the SSOA Fire Prevention & Safety Rule. Each of these property owners have been notified in writing of their violations and have been invited to meet with the Board at a closed session meeting. The Members in question did not attend the meeting. 1-058, 2-164 & 25-237.

Bill Campbell made a motion to impose the Fire Fine on each of these properties in the amount of \$100 effective December 1, 2019. Ray Schoenwandt seconds the motion.

M/S/C Campbell/Schoenwandt 5-0 motion carries

11-A02- Rescinding Fine – Discussed rescinding Fire Fine on Unit & Lot # 21-017 in the amount of \$700. The property currently meets criteria. Bill Campbell made a motion to rescind the Fire Fine of \$700 on Unit & Lot # 21-017. Roger DeGray seconds the motion.

M/S/C Campbell/DeGray 5-0 motion carries

11-A03 – Rescinding Fine – Discussed rescinding Fire Fine on Unit & Lot # 2-188 in the amount of \$100. The property currently meets criteria. Bill Campbell made a motion to rescind the Fire Fine of \$100 on Unit & Lot # 2-188. Ray Schoenwandt seconds the motion

M/S/C Campbell/Schoenwandt 5-0 motion carries

11-A04 – Lodge Alarm Bid – Discussed two Alarm Bids submitted by Emergency Response Systems & Sonitrol Alarm Company. Roger made a motion to approve the bid submitted by Emergency Response Systems in the amount of \$1,360 with a monthly monitoring fee of \$28. Donna Barrese seconds the motion.

M/S/C DeGray/Barrese 5-0 motion carries

11-A05 – Purchase of Laptop Computer – Discussed the purchase of a laptop computer with a docking station for the Association Manager to work from home when the power is out and or when there is extreme weather conditions. Bill Campbell made a motion to approve the purchase of a laptop computer, a docking station & software not to exceed \$1800. Roger DeGray seconds the motion.

M/S/C Campbell/DeGray 5-0 motion carries

Bill Campbell made a motion to adjourn the Board Meeting at 7:54 pm. Roger DeGray seconds the motion.

M/S/C Campbell/DeGray 5-0 motion carries

Respectfully Submitted by, Shelly Thompson, Association Manager

